

Commissioner's Orders



20 June 2012

2012/14

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HONOURS

Australian Fire Service Medals

The Australian Fire Service Medal was established by Her Majesty the Queen in 1988 to recognise distinguished service by members of Australian fire services.

The medal is part of the Australian Honours system. Recipients of this award are entitled to use the post-nominals AFSM.

In the Queen's Birthday Honours 2012, medals were awarded to the following members of Fire & Rescue NSW:

Superintendent Bob Alexander AFSM, Manager Training Coordination
Inspector Wayne Buxton AFSM, Duty Commander Metropolitan East 1
Station Officer Bruce Cameron AFSM, Station Commander Regentville Fire Brigade
Captain Kevin Ryan AFSM, Captain, Bathurst Fire Brigade
Captain Robert Crawford AFSM, Captain, Kyogle Fire Brigade

Congratulations are extended to these members on their well deserved awards.

Contact Officer: Superintendent Ian Krimmer, Operational Media Coordinator,
(02) 9265 2948

File Reference: NFB/00139

PROCEDURE

SIMS worksheet for incident hydration and nutrition

A new SIMS worksheet for *Incident hydration and nutrition: long life refreshment packs, long life meal packs and bottled water* has been published on the SIMS site on the [Intranet](#).

Station Commanders must print out the new worksheet, bring it to the attention of their crews, and add it to the SIMs board at the station.

Contact Officer: Inspector Andrew Dadley, Acting Equipment Development Officer,
(02) 9742 7174

File Reference: CHO/03854

TRAINING

Arrangements for progression from Qualified Firefighter to Senior Firefighter – OTEN component

This instruction rescinds In Orders 2009/12, *Arrangements for progression from Qualified Firefighter to Senior Firefighter*.

1. Introduction

The provisions for progression from Qualified Firefighter to Senior Firefighter are outlined in subclause 13.7 of the *Crown Employees (Fire and Rescue NSW Permanent Firefighting Staff) Award 2011*. Progression is subject to a minimum of 72 months service from the date of commencement as a Recruit Firefighter and to the satisfactory completion of the specified training competencies (Senior Firefighter Promotional Program).

2. The Senior Firefighter Promotional Program

The Senior Firefighter Promotional Program consists of subjects delivered by both OTEN and FRNSW.

2.1 Subjects delivered by OTEN

The following subjects from the 2011 32000 PSTP Senior Firefighter Promotional Program are delivered by OTEN:

PUAFIR301B	Undertake community safety activities
PUAFIR405B	Collect, analyse and provide regulatory information
PUACOM006B	Plan and conduct a public awareness program
PUATEA003B	Lead, manage and develop teams
TAADEL301C	Provide training through instruction and demonstration of work skills

2.2 Subjects delivered by FRNSW

- Incident Control Systems.
- Incident Ground Mathematics. This focuses on practical mathematics and hydraulics and covers length, area, volume and mass, pressure and head, velocity, capacities of tanks, and discharge of hose and nozzles. Examples will be sent to all candidates and a short test will be held in conjunction with the Incident Control System course.

3. Eligibility to attend the FRNSW component of the Senior Firefighter Promotional Program

All Qualified Firefighters are eligible to apply to OTEN to enrol in the subjects listed at 2.1 above for progression to Senior Firefighter. Qualified Firefighters who complete the necessary OTEN subjects will then be eligible to apply to attend and complete the remainder of the Senior Firefighter Promotional Program (see 2.2 Subjects delivered by FRNSW).

4. OTEN enrolments and payment of fees

FRNSW will pay OTEN fees up front for all subjects for a period not exceeding 24 months from the date of enrolment. An OTEN promotional course is required for promotion from Qualified Firefighter to Senior Firefighter.

Firefighters who are unsuccessful or who otherwise do not complete their promotion prerequisite course within the FRNSW-funded 24 month enrolment period (but who still seek promotion) must enrol directly with OTEN and personally pay their own enrolment administration and course fees up front.

Firefighters who self-enrol in OTEN promotional courses and who subsequently attain course completion will be entitled to and may claim for reimbursement of the most recent enrolment costs incurred by them. Reimbursement applications must be accompanied by proof of course fee payment and proof of completion.

To avoid doubt, FRNSW will not reimburse firefighters for more than one self-enrolment period for an OTEN promotional course.

Firefighters who experience exceptional circumstances (ie illness, carer's responsibilities or other circumstances considered by FRNSW to have been beyond the control of the firefighter) during a previous enrolment period, or those who are experiencing undue financial hardship, may apply by report through chain of command to the Director Education and Training for special consideration for promotional course upfront payment at FRNSW expense.

Firefighters who have been promoted under current promotional study arrangements on or before the date of this Commissioner's Orders are not eligible for reimbursement of any course costs personally incurred by them.

Command Leadership Management (CLM) staff, Education and Training Directorate, will provide ongoing support to firefighters enrolled in OTEN promotional courses. This will include advising them of their progress during FRNSW-funded enrolment periods at each six-month interval. If requested, CLM staff will provide firefighters with reasonable assistance during their course of promotional study.

To enrol in this program firefighters should contact the OTEN Firefighting Section on (02) 9715 8451 and quote 2011 32000 PSTP Senior Firefighter Promotional Program.

Contact Officers: Paul Leary-Smith, Nick Anasson or Wayne Miller, Senior Firefighters Promotional Program Coordinators, (02) 9318 4865 or (02) 9318 4852

File Reference: NFB/02247

Arrangements for progression from Senior Firefighter to Station Officer (OTEN)

This instruction rescinds In Orders 2010/2, *Arrangements for progression from Senior Firefighter to Station Officer (OTEN)*.

1. SOPP OTEN component

Candidates for the Station Officers Promotional Program Entry Tests must comply with the provisions of clause 13.8 of the *Crown Employees (Fire and Rescue NSW Permanent Firefighting Staff) Award 2011* and will require a Transcript of Academic Record showing the completion of either of the following pre-requisite courses:

OTEN Course No 20169 Station Officer Program (old course)

Module No	Module Name	Delivery	Subject No
2.11	Building Structures 2	OTEN	7916Q
3.01	Occupational Health and Safety	OTEN	7917A
3.05	Building Fire Safety 1	OTEN	7917D
3.09	Workplace Trainer Category A	OTEN	7917R
3.11	Public Speaking	OTEN	8979N
3.12	Dealing with Conflict	OTEN	8979S

or

OTEN Course No 32000 Station Officer Program PS (new course)

Code	Unit of competency name	Delivery
PUAFIR403B	Assess Building Plans	OTEN
PUACOMO11B	Develop Community Awareness Networks	OTEN
PUAEMR001B	Establish Context and Develop Risk Evaluation Criteria	OTEN
PUAEMR002B	Identify Analyse and Evaluate Risk	OTEN
PUACOM008B	Develop and Organise Public Safety Awareness Programs	OTEN
PUAMAN005B	Manage Projects	OTEN
TAADEL301C	Provide Training through Instruction and Demonstration of Work Skills	OTEN

2. OTEN enrolment and payment of fees

FRNSW will pay OTEN fees up front for all subjects for a period not exceeding 24 months from the date of enrolment. An OTEN promotional course is required for promotion from Senior Firefighter to Leading Firefighter.

Firefighters who are unsuccessful or who otherwise do not complete their promotion prerequisite course within the FRNSW-funded 24 month enrolment period (but who still seek promotion) must enrol directly with OTEN and personally pay their own enrolment administration and course fees up front.

Firefighters who self-enrol in OTEN promotional courses and who subsequently attain course completion will be entitled to and may claim for reimbursement of the most recent enrolment costs incurred by them. Reimbursement applications must be accompanied by proof of course fee payment and proof of completion.

To avoid doubt, FRNSW will not reimburse firefighters for more than one self-enrolment period for an OTEN promotional course.

Firefighters who experience exceptional circumstances (ie illness, carer's responsibilities or other circumstances considered by FRNSW to have been beyond the control of the firefighter) during a previous enrolment period, or those who are experiencing undue financial hardship, may apply by report through chain of command to the Director Education and Training for special consideration for promotional course upfront payment at FRNSW expense.

Firefighters who have been promoted under current promotional study arrangements on or before the date of this Commissioner's Orders are not eligible for reimbursement of any course costs personally incurred by them.

Command Leadership Management (CLM) staff, Education and Training Directorate, will provide ongoing support to firefighters enrolled in OTEN promotional courses. This will include advising them of their progress during FRNSW-funded enrolment periods at each six-month interval. If requested, CLM staff will provide firefighters with reasonable assistance during their course of promotional study.

Contact Officer: Robert Lightfoot, SOPP Coordinator, Command, Leadership and Management Section, (02) 9318 4307

File Reference: CHO /02247

PERMANENT FIREFIGHTERS NOTICES

Vacancies

Zone Commander MW3 – 00001145

Applications are invited for the position of Zone Commander MW3. Superintendents and Inspectors are eligible to apply.

1. Applicants currently holding the rank of Superintendent will be given priority
2. Applicants holding the rank of Inspector will be considered at the conclusion of (1) above.

Applicants must address all the selection criteria.

Inquiries: Tom Milburn, (02) 9621 6398
Closing date: 4 July 2012

Training and Assessment Officer, CLM – 000011VG

Applications are invited from operational firefighters holding the rank of Qualified Firefighter and above for the position of Training and Assessment Officer, CLM.

Applications must address all the selection criteria.

Inquiries: Inspector Roger Mentha, (02) 9318 4369
Closing date: 4 July 2012

Please go to the [internal jobs board](#) (on the intranet under Human Resources > Positions Vacant) to apply for this position. For assistance with applying online contact the Recruitment team on (02) 9265 3925.

Appointments

The following appointments are subject to the provisions of the Industrial Relations Act 1996. In some cases appointments may not be appealable. The 21 day period for any appeal commences on the date of this Commissioner's Orders.

Position	No.	Name	Date of Decision	Maximum Fortnightly Salary \$	Actual Fortnightly Salary at Date of Decision
Station Commander, Taree	7759	S Austin	31.05.12	3375.08	3226.50

Promotions

Firefighter Level 2 to Qualified Firefighter

521488	P Martin	5 June 2012
900122	T Hansen	5 June 2012
900123	P Muraczewski	5 June 2012
900128	J Ferry	5 June 2012
900131	J Hall	5 June 2012

Firefighter Level 1 to Firefighter Level 2

900518	S Morrison	26 February 2012
900604	S Monaghan	23 April 2012
900624	L Dansie	23 April 2012

Retirements

5950	SF A Hopgood	1 June 2012
6322	SF S Ridgeway	26 May 2012

RETAINED FIREFIGHTERS NOTICES

New members appointed to Brigades

902007	S Harrison	Kariong	28 May 2012
521451	A Merrick	Branxton	30 May 2012
902011	T Cairnduff	Mittagong	31 May 2012
902012	D Rasborsek	Helensburgh	31 May 2012
902009	P Masters	Moama	1 June 2012
902013	M Dunstan	Coraki	1 June 2012
902014	S Murray	Bundeena	1 June 2012
902018	A Adams	Lightning Ridge	5 June 2012
902024	N Ryan	Forbes	8 June 2012
902026	A Thurlow	Gilgandra	13 June 2012

Appointed to Ranks

232014	RetF C Grimson	Boorowa	Deputy Captain	11 May 2012
232017	RetF A Dewar	Boorowa	Deputy Captain	11 May 2012
450042	RetF S Hansen	West Wyalong	Deputy Captain	25 May 2012
505045	RetF J Loader	Wyong	Captain	4 June 2012

These appointments are subject to the provisions of the Industrial Relations Act 1996. The 21 day period for appeal commences from the date of this Commissioner's Orders.

Appointed as Engine Keepers

900917	RetF A Hale	Bundanoon	14 March 2012
900252	RetF A Legovich	Kurri Kurri	28 May 2012
349046	RetF I Fletcher	Weston	1 June 2012

Change of Name

900865	RetF S Overy	to	RetF S Overman	Cowra	25 May 2012
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Transfers

901303	RetF P Hayes	Walgett	to	Deniliquin	1 April 2012
900101	RetF A Brown	Warren		Moama	16 April 2012
521050	RetF T Swinton	Walgett		Moama	16 April 2012
520429	RetF D Poss	Uralla		Gunnedah	23 May 2012
521521	RetF A Grieve	Broken Hill		Lambton	28 May 2012
402010	RetF S Harvey	Nelson Bay		Stockton	30 May 2012
521680	RetF B Jones	Bathurst		Nelson Bay	1 June 2012
521556	RetF G Harrison	Hay		Leeton	4 June 2012
900940	RetF K Mann	Bowraville		Wauchope	12 June 2012
521138	RetF S Finney	Bathurst		Cobar	12 June 2012
901228	RetF M Anderson	Moree		Narrabri	13 June 2012

Terminations

900215	RetF T Swan	Nambucca Heads	15 May 2012
521174	RetF G Thew	The Entrance	5 June 2012

Resignations

429017	RetF A McNamara	Quirindi	13 December 2011
520335	RetF M Campbell	Turvey Park	19 February 2012
900021	RetF S Horwood	Balgownie	13 March 2012
520931	RetF S O'Shea	Braidwood	31 March 2012
900656	RetF L Hayward	Narooma	10 April 2012
521845	RetF J Atchison	Singleton	30 April 2012
900658	RetF S Lowe	Merewether	8 May 2012
268036	RetF D Rosser	Corowa	14 May 2012
520809	RetF M Pendergast	Tamworth	18 May 2012
900175	RetF G Lawler	Jindabyne	22 May 2012
901530	RetF K Kleindiek	Mullumbimby	28 May 2012
901718	RetF G Poniris	Dungog	29 May 2012
402034	RetF B Darvall	Nelson Bay	31 May 2012
522049	RetF S Burnham	Bundanoon	1 June 2012
079048	RetF R Bruce	Ingleburn	5 June 2012

Retirements

402021	RetF W Lassam	Nelson Bay	31 May 2012
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Transferred to Honorary List

429017	RetF A McNamara	Quirindi	14 December 2011
402021	RetF W Lassam	Nelson Bay	1 June 2012

John Benson AFSM
Acting Commissioner
20 June 2012