

Commissioner's Orders



29 February 2012

2012/6

CURRENT NATIONAL SECURITY ALERT LEVEL: MEDIUM

The Commissioner records with regret the death of 6687 Senior Firefighter David Trezona, Wollongong Communication Centre, D Platoon, on 19 February 2012.

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POLICIES

Workers requiring medical assistance and transportation

A revised procedure for [Workers requiring medical assistance and transportation](#) has been published on the [Administration Polices page](#) of the Intranet.

From time to time FRNSW workers require medical assistance in emergency or non-emergency situations. The *Workers requiring medical assistance and transportation* procedure defines the difference between an emergency and a non-emergency, details the procedure for transport in each case and provides direction for contacting and using the Ambulance Service of NSW.

This procedure rescinds In Orders 2009/6, *Calling an ambulance*, and Section 3, *Providing first aid*, of In Orders 2010/4, *First aid in the workplace*.

Contact Officer: Sally Edwards, Team Leader Health and Medical Programs,
(02) 9265 2976

File Reference: NFB/06166

Community Fire Unit policies updated

1. Purpose

Community Fire Unit (CFU) policies govern CFU development, resourcing, training and operations, and give instruction and guidance on issues relating to CFU members. All FRNSW staff working with CFU members or undertaking activities relating to the CFU Program must be familiar with CFU policies.

2. CFU policy revisions

The following CFU policies have been reviewed and the latest versions are now available on the [CFU](#) page accessible through Station Portal:

Policy title	Changes made	Version approved	Version rescinded
CFU Area of Activity	Provides additional guidance on the establishment, notification and review of CFU areas of activity, and clarifies the range of activities that a CFU may carry out within and outside their area of activity.	03	02
CFU Uniforms and FRNSW and NSWFB Insignia	Provides additional guidance on the use of FRNSW and NSWFB insignia and the wearing of CFU uniform in line with other CFU policies and the <i>State Emergency and Rescue Management Act 1989</i> .	03	02

Feedback on CFU policies may be emailed to the Bushland Urban Interface Section at cfu@fire.nsw.gov.au.

Contact Officer: Dennis Nadazdy, Deputy Manager Community Fire Unit Program,
(02) 9742 7345

File Reference: NFB/04939

PROCEDURES

SIMS worksheets for generators and lighting – new and updated

The following new and updated SIMS worksheets have been published on the [SIMS site](#) on the Intranet:

- [Generator: Honda EU20i](#) (Version 01)
- [Generator: Honda/Powerlite PH033](#) (Version 01)
- [Generator: Kipor KGE1000Ti/Powerlite](#) (Version 02)
- [Generator: Yamaha EF6300iSE](#) (Version 02)
- [Generator: Yamaha EF1000iS/Powerlite](#) (Version 02).

Changes to the worksheets include:

- a specific requirement for after use and fortnightly inspection of IP rated couplings, and their compatibility to one another
- alteration to the procedure for after use and fortnightly inspection of the Residual Current Device.

Station Commanders must print out the new worksheets relevant to equipment on their appliances, remove old worksheets from their SIMS boards and replace them with the new versions.

The following SIMS worksheets are rescinded:

- *Generator: Kipor KGE1000Ti/Powerlite* (Version 1.0)
- *Generator: Yamaha EF1000iS* (Version 1.0)
- *Generator: Honda/Powerlite* (Version 1.0)
- *Generator: Yamaha EF6300iSE* (Version 01).

Contact Officer: Station Officer Greg Watson, Deputy Manager Rescue Technical Services, (02) 9742 7153

File Reference: FRN 12/57

Portable pump recommended practice – updated

A revised recommended practice for [Portable pump: Aussie pump with Honda GX160 engine](#) (Version 02) has been published on the [Recommended Practices](#) page of the Intranet.

This recommended practice has been revised to:

- highlight warnings that the exhaust is hot
- update carbon monoxide warning
- update CFU maintenance procedures
- simplify content on locating and starting the pump.

It rescinds:

- Recommended practice, *Aussie pump with Honda GX160 engine* (Version A1)
- Safety Bulletin 2006/8, *Aussie and Davey brand portable pumps*

Contact Officer: Station Officer Greg Watson, Deputy Manager Rescue Technical Services, (02) 9742 7153

File Reference: NFB/10745

TRAINING

Inspectors Promotional Program 2012 Entry Test for Duty Commander Special Roster positions

This instruction rescinds In Orders 2012/5, *Inspectors Promotional Program 2012 Entry Test for Duty Commander Special Roster positions*.

An Inspectors Promotional Program (IPP) will be held in 2012 to specifically fill vacant Duty Commander positions on the Special Roster.

1. Entry assessment

The entry assessment for the Duty Commander Special Roster IPP will be conducted on Thursday 26 and Friday 27 April 2012. The assessments will be conducted as follows:

Subject	Assessment date
Administration Technical Incident Management	Thursday, 26 April 2012
Leadership/Management (Charles Sturt University)	Friday, 27 April 2012

Entry to the IPP will be in accordance with Clause 13.11 of the *Crown Employees (NSW Fire and Rescue Permanent Firefighting Staff) Award 2011*.

Note: Country Inspector positions are subject to the *Guidelines for the allocation of unfilled Country Station Officer and Inspector positions*.

2. Positions available

The number of positions for this IPP will be determined by the current vacancies in Special Roster Duty Commander positions.

Current vacancies are:

1. Metropolitan North 1 – Newcastle
2. Regional North 3 – Tamworth
3. Regional North 3 – Location to be determined*
4. Regional West 3 – Location to be determined*
5. Regional South 1 – Queanbeyan
6. Regional South 3 – Location to be determined*
7. Regional West Relieving DC – Location to be determined*
8. Regional South Relieving DC – Location to be determined*

* Location to be determined by the relevant Zone and Area Commander based on operational requirements and input from the successful candidate.

These positions may vary slightly as some positions are filled. All candidates will be informed of the vacant positions available at the time of the IPP Entry Test and this will be confirmed before the commencement of the IPP.

Note: One Inspector position at Regional West 1 – Dubbo is currently the subject of recruitment action. If there are no successful applicants for this position it will be included as a current vacancy in this IPP Entry Test.

Successful candidates will be required to accept one of the vacant positions before being placed on the IPP. Selection of candidates will be determined by order of merit based on entry test marks. The candidate with the highest mark will be offered first choice of the vacant positions, the next highest mark will be offered the next choice, and so on. If a candidate does not accept one of the vacant positions that candidate will not be placed on the IPP and the next candidate will be offered the choice. This will continue until all vacancies have been accepted or until this list of eligible candidates is exhausted. Candidates placed on the IPP will have accepted one of the vacant Duty Commander positions and on successful completion of the IPP will be promoted to the rank of Inspector and transferred to that position in accordance with the Award.

Note: All candidates who accept a position and successfully complete the IPP must serve in that position for a minimum of two years.

3. Entry test weighting

The entry test is divided into three categories and is weighted accordingly to provide the total entry test score of 100% as follows:

Administration and Technical subjects	40%
Incident Management	30%
Leadership/Management (Charles Sturt University)	30%

4. Mark election policy

Applicants who applied for the previous IPP Entry Test will not be able to carry over marks from the previous IPP Entry Test to this Entry Test.

Applicants sitting for this Entry Test will not be able to carry over marks to any future IPP Entry Tests.

5. Support for candidates

Station Officers Level 2 who qualify to sit this entry test and have submitted an application which has been officially acknowledged are eligible to access an electronic forum via GroupWise to assist candidates in their preparation for the entry test. Details of the electronic forum will be emailed to candidates who have submitted and received acknowledgement of their application.

6 Candidates with special needs

Any applicants who believe that they have a case for special needs or requirements to facilitate their participation in the assessment process must include this information in their application.

7. Entry requirements

Applicants must hold the rank of Station Officer Level 2 as at Wednesday, 25 April 2012.

Applicants can apply online via <http://its2/PDU/IPPApplication.aspx>, or via the Command Leadership and Management intranet site.

Closing date: Friday, 6 April 2012

Contact Officer: Superintendent Rick Parkes, Manager Command, Leadership and Management Section, (02) 9318 4331

File Reference: NFB/06603

GENERAL

Professional Development Unit – change of name

Following the restructure of the Education and Training Directorate the Professional Development Unit is renamed the Command, Leadership and Management Section (CLM).

As a result of this restructure the following positions have also had a name change:

Former Name	New Name
Manager PDU	Manager CLM (MCLM)
Deputy Manager PDU	Team Leader CLM (TL CLM)
PDU Unit Trainer	CLM Training and Assessment Officer (CLM TAO)
Workplace Assessor	CLM Training and Assessment Officer (CLM TAO)

The CLM Section is responsible for the following training:

- Level 1 to Qualified Firefighter
- Senior Firefighters Promotional Program
- Station Officers Promotional Program
- Inspectors Promotional Program
- Officer Development (this includes Retained Captains and Incident Management Teams)
- Internal and External Development (as advertised in the Commissioner's Orders or via GroupWise)

Contact information

Street address: Command Leadership and Management Section
State Training College
Fire & Rescue NSW
189 Wyndham St
Alexandria NSW 2015

Postal address: Command Leadership and Management
State Training College
Fire & Rescue NSW
PO Box 559
ALEXANDRIA NSW 1435

Phone: (02) 9318 4302

Fax: (02) 9318 4384

Intranet link: [CLM Intranet site](#)

Contact Officer: *Superintendent Rick Parkes, Manager Command Leadership Management, (02) 9318 4331*

File Reference: *NFB/11630*

Relocation of Regional North 2 Zone Office

On 23 February 2012 Regional North 2 Zone Office relocated from Goonellabah to Ballina.
The new contact details are:

Street and postal address:

Northern Rivers Zone Office
Regional North 2
Fire & Rescue NSW
2/37-41 Cherry Street
BALLINA NSW 2478

Phone: (02) 6681 1847

Firenet: 5907

Fax: (02) 6686 2959

Contact Officer: Superintendent Chris Bond, Zone Commander RN2, (02) 6681 1847

File Reference: NFB/04981

PERMANENT FIREFIGHTERS NOTICES

Vacancies

Duty Commander Regional West 1 Dubbo – 0000VF7

Applications are invited for the position of Duty Commander Regional West 1 Dubbo. Officers holding the rank of Inspector or Station Officers who have successfully completed the IPP and are eligible for promotion to Inspector are eligible to apply.

1. Applicants currently holding the rank of Inspector will be given priority.
2. Applicants holding the rank of Station Officer and are eligible to apply will be considered at the conclusion of (1) above.

This position will work the Special Roster.

Candidates must address all the selection criteria.

Inquiries: Superintendent Greg Lewis, (02) 6882 9688 or 0419 694 256

Closing date: 29 March 2012

Zone Commander Metropolitan North 2 – 0000UOV

Applications are invited for the position of Zone Commander Metropolitan North 2. Superintendents and Inspectors are eligible to apply.

1. Applicants currently holding the rank of Superintendent will be given priority.
2. Applicants holding the rank of Inspector will be considered at the conclusion of (1) above.

Applicants must address all the selection criteria.

Inquiries: Chief Superintendent Bob Murray, Area Commander Metropolitan North, (02) 4907 4903

Closing date: 28 March 2012

Please go to the [internal jobs board](#) (on the intranet under Human Resources > Positions Vacant) to apply for these positions. For assistance with applying online contact the Recruitment team on (02) 9265 3925.

Appointments

The following appointments are subject to the provisions of the Industrial Relations Act 1996. In some cases appointments may not be appealable. The 21 day period for any appeal commences on the date of this Commissioner's Orders.

Position	No.	Name	Date of Decision	Maximum Fortnightly Salary \$	Actual Fortnightly Salary at Date of Decision
Technical Training Team Leader Rescue/BLS, Alexandria – OS3	8263	A Northbrook-Hine	16.2.2012	4276.83	3518.50
Duty Commander RN1	6557	M McGuire	20.2.2012	3948.54	3948.54

Appointment withdrawn

The appointment of 5860 A Waller to Technical Training Team Leader Rescue/BLS in Commissioner's Orders 2012/2 is withdrawn.

Recruit Firefighters

The following Recruit Firefighters were appointed to the Fire and Rescue NSW on 28 February 2012:

521173	K Brown	901758	M Fry
900929	A Logues	901759	J Waterfield
901488	J Ritchie	901760	C Laneulie
901747	L Mitchell	901761	J King
901748	S Tindale	901762	S Parker
901749	M McFarlane	901763	K Pooley
901751	S Watson	901764	M Toghil
901752	L Cridland	901766	A Haynes
901753	S Harley	901768	B Dempsey
901754	A Kranenburg	901769	L Schiffler
901755	K Cass	901770	A Chodkiewicz
901756	M Dunn	901771	D Watson
901757	M Johnson		

Promotions

Firefighter Level 1 to Firefighter Level 2**26 February 2012**

900519	A Guarino
900520	C Sims
900521	M Tye
900522	B Tredoux
900523	J Daniel
900528	M Gestier
900530	S Cunningham
900531	P Kains
900532	S Lane
900533	R Brookes
900534	D Rosnell
900535	A Robertson

Resignations

9022	QF K Organ	23 February 2012
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RETAINED FIREFIGHTERS NOTICES

New members appointed to Brigades

901772	RetF A Bicanic	Jindabyne	9 February 2012
901773	RetF R McArthur	Ballina	9 February 2012
901775	RetF R Burgess	Morpeth	10 February 2012
901776	RetF R Bennett	Gulgong	10 February 2012
901779	RetF M Tully	New Lambton	14 February 2012
901745	RetF P Nash	Broken Hill	15 February 2012
901781	RetF B Allen	Swansea	15 February 2012
901784	RetF A Walker	Cootamundra	15 February 2012
901787	RetF M Cao	Kingscliff	15 February 2012
901786	RetF A Carroll	Wauchope	20 February 2012
901788	RetF R Guiana	Urunga	20 February 2012
901790	RetF B Fisher	Evans Head	20 February 2012
901791	RetF C Martin	Morpeth	20 February 2012
901792	RetF M McMillan	Orange	20 February 2012
901795	RetF S Fletcher	Bingara	21 February 2012
901796	RetF P McDougall	The Entrance	21 February 2012

Appointed to Ranks

476020	DCapt G Topple	Urunga	Captain	7 February 2012
522285	RetF S Pembroke	Umina	Deputy Captain	8 February 2012
522021	RetF T Davis	Wyoming	Deputy Captain	8 February 2012

These appointments are subject to the provisions of the Industrial Relations Act 1996. The 21 day period for appeal commences from the date of this Commissioner's Orders.

Correction

The appointment of 521916 DCapt P Scare in Commissioner's Orders 2012/4 should have read:

521916	DCapt P Scrace	Braxton Greta	Captain	1 February 2012
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Transfers

900926	RetF D Jordan	Gilgandra	to	Kandos	13 February 2012
252066	RetF C Parsons	Narromine		Carrington	15 February 2012
900302	RetF L Sweeney	Wyoming		Toukley	16 February 2012
264024	RetF W Allan	Coonabarabran		West Tamworth	21 February 2012
901499	RetF T Connolly	Nambucca Heads		Delroy	21 February 2012

Termination

520656	RetF L Scotford	Singleton	14 February 2012
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Resignations

520900	RetF M Millikin	Moruya	28 December 2011
520671	RetF A Foy	Cobar	31 December 2012
522228	RetF G Sutak	Evans Head	7 January 2012
205031	RetF W Ahoy	Armidale	20 January 2012
522086	RetF R Gaiter	Ballina	25 January 2012

507038	RetF B Bennie	Woolgoolga	26 January 2012
507041	RetF K Bennie	Woolgoolga	26 January 2012
244037	RetF B Coven	Mudgee	31 January 2012
521580	RetF B McAneney	Delroy	31 January 2012
521770	RetF M Cobcroft	Nyngan	1 February 2012
522347	RetF D Greber	Taree	1 February 2012
256041	RetF D Hausler	Cardiff	7 February 2012
282026	DCapt B Moss	Cardiff	7 February 2012
901112	RetF M Hutchens	Wyoming	8 February 2012
522113	RetF H Pereyra	Mullumbimby	11 February 2012
900956	RetF M Caban	Bellbird	17 February 2012
513029	RetF S Curry	Young	20 February 2012

Retirements

464042	RetF G Ryan	Toronto	26 August 2011
461036	RetF R Dryden	Thirroul	11 February 2012

Transferred to Honorary List

205031	RetF W Ahoy	Armidale	21 January 2012
244037	RetF B Coven	Mudgee	1 February 2012
256041	RetF D Hausler	Cardiff	8 February 2012

**Greg Mullins AFSM
Commissioner
29 February 2012**