

Commissioner's Orders



9 MARCH 2016

2016/05

CURRENT NATIONAL SECURITY ALERT LEVEL: PROBABLE

HONOURS	2
POLICIES	12
Records Management policy	12
FRNSW Delegations Manual.....	13
NOTICES	14
New SMEACS form and removal of Worksheet forms from ESCAT	14
PERMANENT FIREFIGHTERS NOTICES	15
Vacancies	15
Appointments	15
Progressions	16
RETAINED FIREFIGHTERS NOTICES	17
New Members appointed to Brigades	17
Appointment of Rank.....	17
Transfer	17
Separations	17
Retirements	17
Transferred to Honorary List	17
ADMINISTRATION & TRADES STAFF NOTICES	18
Appointments	18
Separations	18

HONOURS

Fire & Rescue NSW Long Service and Good Conduct Medal

Last Name	First Name	Pers. No.	Rank/Title
AFFLICK	John	30130	Mr
AGLAND	Andrew	8895	Qualified Firefighter
ANGUS	Trent	8964	Senior Firefighter
APPS	Matthew	8965	Qualified Firefighter
BAYLISS	Susan	8940	Senior Firefighter
BECUS	Craig	8947	Qualified Firefighter
BELL	Fiona	521007	Retained Firefighter
BERTI	Edward	8922	Senior Firefighter
BLAYNEY	John	8957	Senior Firefighter
BLUNDELL-WIGNALL	Irving	521011	Retained Firefighter
BOGGISS	Evan	8946	Senior Firefighter
BREDA	Shelley	8941	Qualified Firefighter
BROWN	David	521089	Retained Firefighter
BUGDEN	Peter	9275	Senior Firefighter
BUSSA	Lisa	521084	Retained Firefighter
BYRNE	Michael	520985	Retained Firefighter
CHELLEW	Nathaniel	8961	Senior Firefighter
CLEARY	Ben	8960	Senior Firefighter
COGLE	Blake	8933	Senior Firefighter
CONRY	Tracey	521137	Retained Firefighter
CROCKER	William	8970	Senior Firefighter
CROWDER	Simon	521013	Retained Firefighter
DAWSON	Craig	521009	Retained Firefighter
DEVINE	Rex	521059	Retained Firefighter
DODGSON	Nathan	521159	Retained Firefighter
DONACHIE	Brian	521156	Retained Firefighter
DOUGLAS	Catherine	8911	Senior Firefighter
DOWDEN	Geoffrey	521103	Retained Firefighter
FIELD	John	8896	Senior Firefighter

FLETCHER	Scott	521025	Retained Firefighter
FLYNN	David	520964	Retained Firefighter
FOLPP	Christopher	520991	Retained Firefighter
FORMOSA	Joseph	521105	Retained Firefighter
GARDINER	Matthew	521114	Retained Firefighter
GIBSON	Craig	521151	Captain
GOODWIN	Nathan	8966	Senior Firefighter
GRAY	Peter	520973	Deputy Captain
GREGORY	Matthew	8956	Senior Firefighter
GROVER	Jesse	521154	Retained Firefighter
HAMMOND	Matthew	8898	Senior Firefighter
HERBERT	Darryl	520967	Retained Firefighter
HODGES	Mark	520999	Captain
HOLLANDER	Dean	8963	Senior Firefighter
HOLLIDAY	Donna	8892	Senior Firefighter
HOLLIDAY	Joshua	8900	Senior Firefighter
HOLMAN	David	8949	Senior Firefighter
HOWARTH	Darrell	521140	Captain
JACOBSON	Anton	521002	Retained Firefighter
JONES	Stephen	520983	Retained Firefighter
JUDGE	David	521063	Retained Firefighter
JUHANSON	William	8917	Leading Firefighter
KANE-MAGUIRE	John	8952	Senior Firefighter
KAUFMAN	Grant	521006	Retained Firefighter
KEEN	Russell	521001	Retained Firefighter
KELLY	Marc	521115	Retained Firefighter
KENNEDY	Adam	521081	Retained Firefighter
LAW	Heung	30119	Mr
LAWRY	Joanna	30118	Ms
LEMON	Samuel	520958	Retained Firefighter
LIGTERINGEN	Matthew	8909	Senior Firefighter
MARTIN	Paul	8907	Senior Firefighter

MAYER	David	520957	Deputy Captain
MCANDREW	Gregory	8955	Senior Firefighter
MCBAIN	Michael	8959	Senior Firefighter
MCCALL	Travis	521039	Retained Firefighter
MCCOULLOUGH	Jesse	8910	Senior Firefighter
MCCULLOCH	Lisa	8967	Senior Firefighter
MCGARVEY	John	8954	Senior Firefighter
MEACHAM	Daniel	8945	Senior Firefighter
MURPHY	Daniel	521128	Qualified Firefighter
NAPPER	Nathan	8925	Senior Firefighter
NAUGHTON	Joseph	8932	Qualified Firefighter
NOLAN	Luke	8901	Senior Firefighter
NORMAN	David	8943	Senior Firefighter
NOVAKOVIC	Daniel	521147	Deputy Captain
OAKLANDS	Andrew	8926	Senior Firefighter
O'BRIEN	Shane	8937	Senior Firefighter
O'DWYER	Nicholas	8902	Senior Firefighter
PARTRIDGE	Monte	8908	Senior Firefighter
PENNELLS	Stuart	521116	Retained Firefighter
PHILLIPS	Andrew	521129	Retained Firefighter
POWELL	Gavin	8894	Senior Firefighter
PRIDHAM	Daniel	8903	Leading Firefighter
RAMSAY	Michael	8923	Senior Firefighter
REDFERN	Matthew	521038	Firefighter
REDGATE	David	521058	Captain
REID	Neil	521070	Deputy Captain
RICHARDS	Nicholas	8929	Senior Firefighter
RICHARDS	Adam	8806	Senior Firefighter
ROBINSON	Hugh	8927	Leading Firefighter
RODGERS	Annie	521044	Deputy Captain
ROSMAN	Jess	30127	Ms
ROYAL	Craig	521033	Retained Firefighter

SEFTON	Ashley	521134	Retained Firefighter
SIM	Robert	520969	Retained Firefighter
SKIDMORE	Timothy	521012	Retained Firefighter
SMITH	Craig	8893	Senior Firefighter
SMITH	Jeremy	8920	Senior Firefighter
SMITH	Justin	8958	Senior Firefighter
SMITH	Michael	8935	Senior Firefighter
SMITH	Roger	8936	Senior Firefighter
SMITH	Ronald	521139	Retained Firefighter
SPACKMAN	Scott	521055	Retained Firefighter
STIBBARD	Colin	521069	Retained Firefighter
STOKES	John	8916	Senior Firefighter
STRAUCH	Robert	20848	Senior Firefighter
SULLIVAN	Andrew	521030	Retained Firefighter
SUNDERLAND	Craig	521141	Retained Firefighter
SUSNJARA	Robert	8968	Qualified Firefighter
TAYLOR	Jason	521157	Deputy Captain
TAYLOR	Lisa	8931	Senior Firefighter
THOMPSON	Cameron	8944	Senior Firefighter
THOMPSON	Chad	8942	Qualified Firefighter
THORNTON	Brett	8962	Senior Firefighter
TILT	Matthew	520951	Retained Firefighter
TUCKER	Matthew	8913	Senior Firefighter
TUNTEVSKI	Kris	8930	Senior Firefighter
VAN AKEN	Paul	8918	Senior Firefighter
VRCKOSKI	Daniel	8928	Leading Firefighter
WALKER	Kim	8953	Qualified Firefighter
WALKER	Kirk	520955	Deputy Captain
WALKER	Mark	521052	Retained Firefighter
WALL	Sam	8906	Leading Firefighter
WALSH	Conrad	8905	Leading Firefighter
WEEKES	Philip	8904	Leading Firefighter

WESTWOOD	Paul	8934	Senior Firefighter
WETTELAND	Mark	521131	Deputy Captain
WHALEY	Robert	521073	Retained Firefighter
WILKES	Timothy	520984	Retained Firefighter
WILLIAMS	Brenden	8921	Senior Firefighter
WILSON	Dean	520966	Retained Firefighter
WITHERS	Scott	521113	Retained Firefighter
WOOD	Benjamin	8951	Senior Firefighter
WOOD	Hamish	521054	Retained Firefighter
WRIGHT	Tracey	8891	Senior Firefighter
YATES	Andrew	521107	Captain
YOUNG	David	520968	Retained Firefighter
YOUNG	Warren	9019	Former Qualified Firefighter

First Clasp of the Fire & Rescue NSW Long Service and Good Conduct Medal

Last Name	First Name	Pers. No.	Rank/Title
ALLAN	William	264024	Retained Firefighter
AMOS	Todd	8601	Senior Firefighter
BATH	Peter	212019	Captain
BEAUMONT	Michael	279022	Captain
BEER	Roy	8295	Senior Firefighter
BEST	Deri	7423	Senior Firefighter
BLISS	Jason	419022	Deputy Captain
BOUGHTON	Joshua	8604	Senior Firefighter
BROUFF	John	491034	Retained Firefighter
BROWN	Darren	254064	Retained Firefighter
CATTY	Lisa	8684	Senior Firefighter
CHEEVERS	Mark	7724	Station Officer
COE	Rohan	253020	Retained Firefighter
CROTTY	Darren	8136	Senior Firefighter
CUSACK	Raymond	280038	Retained Firefighter
DAVIES	Sean	7429	Station Officer
DUNKIN	Andrew	7424	Inspector

EVERETT	Brian	205035	Retained Firefighter
GERDES	Brent	205034	Deputy Captain
GRAHAM	Alan	240035	Retained Firefighter
GRAY	Owen	372027	Captain
GREGORY-JONES	Stephen	7428	Station Officer
JOHNSON	Ian	211020	Retained Firefighter
JONES	Graham	457025	Retained Firefighter
LARKINS	Stephen	7430	Senior Firefighter
LOVEDAY	Ian	7422	Senior Firefighter
LUCAS	Richard	8146	Station Officer
MATTHEWS	Geoffrey	424036	Retained Firefighter
MCGRATH	Michael	83027	Retained Firefighter
MCINTYRE	Lindsay	8276	Senior Firefighter
MCTIERNAN	Bernard	9054	Senior Firefighter
MOYER	Wayne	496023	Retained Firefighter
MUNEY	Peter	306033	Deputy Captain
NATOLI	Joseph	7397	Senior Firefighter
OASTLER	Murray	7420	Station Officer
RAMPLING	Erin	7717	Station Officer
RICHARDS	Louis	79032	Retained Firefighter
SALTER	Ben	7427	Senior Firefighter
SIMPSON	Jason	204023	Deputy Captain
SMITH	Gary	487024	Retained Firefighter
THORPE	Ian	385019	Retained Firefighter
TICKLE	Paul	8028	Qualified Firefighter
TOPPLE	Gregory	476020	Captain
TROUNSON	Michael	323020	Deputy Captain
UNSWORTH	Luke	7421	Inspector
WAKE	David	465024	Captain
WARDLAW	Gary	7660	Senior Firefighter

Second Clasp of the Fire & Rescue NSW Long Service and Good Conduct Medal

Last Name	First Name	Pers. No.	Rank/Title
BEBINGTON	Wayne	6446	Station Officer
BELLEW	Anthony	6401	Senior Firefighter
BENNETT	Colin	253015	Retained Firefighter
BLANCHE	Gregory	6372	Station Officer
BOISSERY	Timothy	6447	Station Officer
BOSEVSKA	Suzy	29236	Ms
BRAY	Stephen	6430	Senior Firefighter
BURGESS	Phillip	6425	Senior Firefighter
CAVANOUGH	Mark	6371	Inspector
CHANT	Michael	6455	Senior Firefighter
CLARKSTONE	Thomas	6411	Inspector
CLOUT	Mark	6342	Senior Firefighter
COOK	Michael	6449	Senior Firefighter
CROOKSTON	James	6412	Station Officer
DENT	Matthew	6350	Senior Firefighter
DEVER	Rodney	7607	Senior Firefighter
DIXON	Mark	6370	Senior Firefighter
DODGE	Mark	6381	Senior Firefighter
ELLICOTT	Brian	6429	Senior Firefighter
ERLAND	Edward	428025	Retained Firefighter
FIELD	Peter	6395	Senior Firefighter
FINN	Kenneth	6433	Senior Firefighter
FINNIE	Robert	6361	Senior Firefighter
FLODIN	William	6358	Senior Firefighter
FORBES	Mark	6392	Senior Firefighter
FURNER	Anthony	6437	Station Officer
GREEN	John	6337	Qualified Firefighter
HAAR	Grant	6423	Senior Firefighter
HARE	Craig	6444	Station Officer
HARRIS	David	6383	Qualified Firefighter
HARWOOD	Peter	6407	Senior Firefighter
HAWKINS	Rodney	6426	Senior Firefighter
HAY	Terrence	6369	Senior Firefighter
HEINRICH	George	6445	Qualified Firefighter

HOLMES	Angus	6336	Station Officer
HOPCROFT	Gregory	6363	Station Officer
HUDSON	Christopher	6387	Senior Firefighter
HYLAND	Ross	6335	Station Officer
JACOBS	Peter	6406	Inspector
JANSEN	Robert	6333	Inspector
JOHNSON	Mark	7611	Station Officer
JOHNSON	Russell	6403	Station Officer
JOHNSTONE	Paul	6367	Superintendent
KEARNEY	Neil	6410	Senior Firefighter
KIRKPATRICK	Rory	6404	Station Officer
KITCHING	David	6448	Senior Firefighter
LANGLEY	Paul	295023	Captain
LENNON	Brett	6452	Senior Firefighter
LETT	Royce	218014	Retained Firefighter
LEVETT	Peter	6399	Superintendent
LINDSAY	Philip	6436	Superintendent
MARKHAM	Peter	6351	Inspector
MARTIN	Wayne	6339	Senior Firefighter
MAYNARD	Dawn	6360	Station Officer
MCDONALD	Leslie	449013	Captain
MCGUIGGAN	Paul	6355	Chief Superintendent
MCIVOR	Roger	6438	Station Officer
MCMAHON	James	6340	Station Officer
MCMANUS	Jason	6417	Senior Firefighter
MCNAMARA	Kel	6427	Superintendent
METZKER	Maxwell	6345	Station Officer
MITCHELL	Chad	6380	Senior Firefighter
MURRAY	Robert	5891	Chief Superintendent
NIXON	John	6416	Station Officer
O'SULLIVAN	Michael	6391	Senior Firefighter
PARKINS	Stephen	6362	Inspector
PHEE	Thomas	6440	Station Officer
PINNOCK	Robert	6356	Senior Firefighter
POLSON	David	6349	Inspector
POWER	Gary	6414	Station Officer

PURCELL	Steven	6418	Senior Firefighter
RANDALL	Paul	6388	Station Officer
RANSOME	Bruce	6352	Senior Firefighter
RITCHIE	John	6457	Senior Firefighter
RYAN	Paul	6450	Senior Firefighter
SALINAS	Edward	6434	Superintendent
SCHULZ	Wayne	268018	Deputy Captain
SHERWIN	Michael	6334	Station Officer
SIMPSON	Kim	6398	Inspector
SMITH	Leonard	450012	Retained Firefighter
SPEK	William	6432	Station Officer
STEWART	Darren	268017	Retained Firefighter
STOKELD	Barry	6405	Senior Firefighter
SUMMERS	Garry	331015	Deputy Captain
TAYLOR	David	6353	Inspector
TERRY	Tony	465013	Retained Firefighter
TRESEDER	Peter	401014	Deputy Captain
TURNER	Peter	6397	Station Officer
VINCE	Martin	6421	Senior Firefighter
WAKEFORD	Rodney	6364	Senior Firefighter
WALLACE	Brian	6422	Senior Firefighter
WATTERSON	John	6394	Senior Firefighter
WEATHERS	Daniel	6409	Senior Firefighter
WEEKLEY	Gary	6376	Senior Firefighter
WELLS	John	6419	Senior Firefighter
WEST	Murray	6386	Superintendent
WHITE	Ross	6341	Senior Firefighter
WHYBRO	Phillip	6347	Station Officer
WILSON	Christopher	6343	Inspector
WILSON	Dean	6354	Senior Firefighter
WILSON	Drew	6456	Inspector
WILSON	Mark	6344	Senior Firefighter
WRIGHT	Stephen	6442	Senior Firefighter

Third Clasp of the Fire & Rescue NSW Long Service and Good Conduct Medal

Last Name	First Name	Pers. No.	Rank/Title
DENNIS	Peter	465006	Deputy Captain
FREDERICKS	Gregory	210007	Retained Firefighter
HAMILTON	Ian	461003	Retained Firefighter
HAND	John	293008	Captain
HOOVER	Peter	205006	Deputy Captain
MOON	Patrick	255004	Captain
MOSES	David	314009	Retained Firefighter
NUNAN	David	483007	Retained Firefighter
PARKHOUSE	Frederick	4941	Station Officer
POWELL	James	325003	Captain
RAYNER	Allan	78002	Captain
TURNER	Iain	5188	Station Officer

POLICIES

Records Management policy

Documents, images and reports created within FRNSW are important to both the Government and the general public as they are used to respond to inquiries from the public and as evidence in insurance claims and court cases.

To assist staff in creating, saving and retrieving these documents, the Information and Records Management unit has revised the [Records Management policy](#) which details the legal requirements of staff under the *State Records Act*.

Key points

This policy includes:

- All reports, documents, notes and photos taken while on duty are regarded as State Records and should be saved according FRNSW [Records Management policy](#).
- Any photos or notes in relation to an incident must be downloaded, saved and associated to the original incident in eAirs
- The Records Management policy applies to all FRNSW systems where information is kept including any cloud based information systems
- Information or documents that record a decision or information supplied to support a decision are deemed to be State Records. It is very important that such documents are recorded and saved according to the FRNSW Records Management Policy as these documents are routinely retrieved and subpoenaed for court cases and inquiries.

Who needs to read this policy?

All Admin and trade staff plus all operational staff, Station Officer and above staff should be familiar with the policy and their legal requirements under the *State Records Act*.

Rescindments

This policy rescinds:

- Commissioner's Orders 2012/13 - *Records Management policy*

Contact Officer: *Manager, Information and Records management*
 (02) 9265 2891

File Reference: *NFB/00356*

FRNSW Delegations Manual

The [FRNSW Delegations manual](#) has been revised and is now available on the Intranet.

Key points

- Level 4 delegates (Assistant Directors and Area Commanders) have had their recurrent financial delegation increased to \$150,000.
- Level 5 delegates (Managers and Superintendents) have had their recurrent financial delegation increased to \$50,000.
- The recruitment and appointments chapter has also been rewritten to reflect the new recruitment categories and practices implemented with the *Government Sector Employment Act 2013*. (There is no change to the recruitment process for fire fighters)
- Additional clarification has been added (delegation 4.5) around short term positions to define when an individual is an employee engaged through a contingent labour supplier or when the worker is a vendor engaged through the general financial delegations.

Rescinds

This manual rescinds Commissioners Orders 2015/06 - *Delegations Manual Vrs 5*

Who needs to read this policy?

All staff should be familiar with the delegations that apply to their position. To assist staff in being easily able to identify their delegations the Governance and Legal Branch has produced a [Delegations Summary Spreadsheet](#) which enables staff to search their delegations.

Contact Officer: Snr Project Officer Governance & Legal, Graeme Last (02) 9265 2944

File Reference: NFB/00170-3

NOTICES

New SMEACS form and removal of Worksheet forms from ESCAT

A new [SMEACS briefing form](#) is now available on the intranet in the Forms section and will also be available for use in Adashi after the next update.

The worksheet forms for high rise, bushfire and staging area are no longer available from ESCAT. They are now available on the Intranet in the Forms section, to align with the other tactical worksheets:

- [Tactical Worksheet High Rise](#)
- [Tactical Worksheet Bushfire](#)
- [Staging Area Worksheet](#)

Contact Officer: *Acting Superintendent Bob Mey Capability Manager Incident Management, (02) 9318 4422*

File Reference: *FRN16/286*

PERMANENT FIREFIGHTERS NOTICES

Vacancies

All current firefighter vacancies may be accessed via the [internal Jobs Board](#) and applications must be completed online by following the links provided.

Online applications must include a brief cover letter, resume and address the two targeted questions.

Fleet Operations Officer (2 positions)

Applications are invited from firefighters holding the ranks of Inspector, Leading Station Officer and Station Officer for the position of Fleet Operations Officer, Greenacre (2 positions).

Note that to be eligible to apply a Station Officer must have at least 24 months' service with FRNSW as a Station Officer and have successfully applied for progression to Leading Station Officer.

Inquiries: Ian Peisley, Assistant Director Fleet (02) 9742 7479

Closing date: 6 April 2016

Taleo reference: 00004AE7

Appointments

Service No.	Name	Position	Start date
6226	C Eldridge	Team Leader Fire Research/Investigation, Operational Support Inspector	23 February 2016
7793	N Gaite	Training Officer Initial Skills Training, OS2	23 February 2016

Progressions

Senior Firefighter to Leading Firefighter

8179	R Clague	7 February 2016
8271	A Hawthorne	7 December 2015
8311	B Martin	4 December 2015
8534	B Hedley	11 November 2015
8876	A Webb	4 December 2015
8877	A Ross	10 December 2015

Qualified Firefighter to Senior Firefighter

Class 1

8548	J Dodd	20 October 2015
9171	A Errington	27 October 2015
9425	S Flippence	24 August 2015
521302	C Jobson	2 July 2016
521488	P Martin	5 June 2016
900861	J Morris	22 September 2016

Class 2

8941	S Breda	10 September 2015
9367	P Knight	28 September 2015
520779	N Cassidy	2 July 2016
900135	J McPhee	20 November 2015
900342	A Manning	30 September 2015
900604	S Monaghan	23 April 2016

RETAINED FIREFIGHTERS NOTICES

New Members appointed to Brigades

904636	J Hunter	Mortdale		4 February 2016
904661	J Rhynard	Yamba		24 February 2016
904658	G O'Neill	Bangalow		24 February 2016
904673	P Crawford	Coonamble		2 March 2016
904674	R Wilks	Mortdale		2 March 2016

Appointment of Rank

521631	RetF B Wood	Molong	Deputy Captain	16 February 2016
303031	RetF D Cox	Gloucester	Deputy Captain	18 February 2016

Transfer

903952	RetF L Crum	Walgett	to	Young	10 February 2016
521296	RetF B Swift	Toronto		Charlestown	19 February 2016
902413	RetF B Duncan	Narrabri		New Lambton	21 February 2016
904319	RetF S Coyle	Delroy		Dubbo	1 March 2016

Separations

521755	RetF A Colville	Barham		1 January 2016
903079	RetF R Shearer	Muswellbrook		15 January 2016
312026	RetF B Ellis	Gulgong		20 January 2016
902440	RetF R Cunningham	Bathurst		1 February 2016
902298	RetF M Logan	Charlestown		2 February 2016
522216	RetF Rhys Brown	Wingham		3 February 2016
203037	RetF D Reeves	Albury Civic		4 February 2016
520958	RetF S Lemon	Wellington		9 February 2016
901133	RetF J Duce	Kingscliff		14 February 2016
903616	RetF B Bartlett	Merriwa		14 February 2016
521089	RetF D Brown	Kelso		15 February 2016
903297	RetF J Hamilton	Alstonville		15 February 2016
904587	RetF R Marjanac	Oberon		16 February 2016
902545	RetF D Seabrook	Branxton Greta		22 February 2016
902516	RetF C Swadling	Merewether		3 March 2016

Retirements

522210	RetF K Thomas	Queanbeyan		19 February 2016
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Transferred to Honorary List

312026	RetF B Ellis	Gulgong		21 January 2016
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ADMINISTRATION & TRADES STAFF NOTICES**Appointments**

New staff appointed to Fire & Rescue NSW

Service No.	Name	Position	Start date
904668	M Basista	Administrative Support Officer	9 March 2016
904669	P Brandt	Information Liaison Officer	29 February 2016

Separations

Service No.	Name	Position	Effective date
901856	S Colwell	Manager, Community Fire Unit	12 February 2016
904345	J Irving	Area Administrative Support Officer	24 February 2016



Greg Mullins AFSM
Commissioner
9 March 2016