

Commissioner's Orders



24 FEBRUARY 2016

2016/04

CURRENT NATIONAL SECURITY ALERT LEVEL: PROBABLE

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POLICIES

Standard Operational Guidelines policy

The [*Standard Operational Guidelines policy*](#) has been published on the Intranet.

Key points

The purpose of this policy is to define the purpose of Standard Operational Guidelines (SOGs), who must follow SOGs and roles and responsibilities. Key points of the policy are:

- SOGs provide guidance on the safe and effective management of FRNSW operations at incidents.
- SOGs suggest a safe system of work for operations at incidents and form the basis of the incident action plan.
- All staff must implement SOGs as far as practicable, or modify operations to the situation at hand with safety being paramount.
- Incident Commanders must ensure that SOGs are followed at incidents, as far as practicable, taking into account that certain risks and opportunities may require the approach to be modified.
- Administrative and technical staff, consultants and contractors must maintain an awareness of SOGs relevant to their area of responsibility and follow relevant SOGs if they respond to incidents.
- Because it is not possible to predict all situations that may occur at an incident, SOGs give firefighters the ability to use their initiative to manage an incident on the basis of risks, opportunities, training and experience within a safety framework.
- Anyone who operates outside the SOG framework, or in contravention of direct instructions contained in the SOGs, must be prepared to justify their actions if called upon to do so.
- Commanders and supervisors must ensure that all staff under their supervision read and understand SOGs as soon as possible after publication.

Who needs to read this policy?

This policy needs to be read by all staff.

Rescindments

This policy rescinds:

- In Orders 1998/6, *Standard Operational Guidelines*
- *Recommended practice for Standard Operational Guidelines (Version 03)*.

Contact Officer: Anne Pickles, Operational Capability Project Manager,
(02) 9318 4425

File Reference: FRN14/1509

Intellectual Property policy

The [Intellectual Property policy](#) has been published on the Intranet. The policy explains how Fire & Rescue NSW's intellectual property is managed.

Key points

- Intellectual property (IP) is a creative idea or product that a person has developed.
- IP is a significant asset. IP assets created by staff are owned by Fire & Rescue NSW and the State of NSW, and as such must be managed responsibly. The Intellectual Property Policy explains the way that FRNSW's IP is managed.
- The policy is supported by an [IP Quick Reference Guide](#) which provides more detailed information about IP and the way IP can be protected, such as by patent, copyright etc.

Who needs to read this policy?

All staff of FRNSW should be aware of this policy and their obligations with regard to FRNSW's intellectual property.

Rescindments

This policy rescinds:

- In Orders 2010/21 – *Intellectual property policy and implementation guidelines*
- In Orders 2000/24 – *Databases and computer programs created by employees*

Contact Officer: Assistant Director Governance and Legal Office, Kelly McFadyen
(02) 9269 6440

File Reference: FRN15/1690-001

PERMANENT FIREFIGHTERS NOTICES

Vacancies

All current firefighter vacancies may be accessed via the [internal Jobs Board](#) and applications must be completed online by following the links provided.

Online applications must include a brief cover letter, resume and address the two targeted questions.

Training Officer Regional, Newcastle MN1

Applications are invited from firefighters with at least 48 months service from the date of commencement as a recruit firefighter for the position of Training Officer Regional.

Inquiries: Kevin Tydsley, Team Leader Regional and Retained Training – 0439 421 851

Closing date: 23 March 2016

Taleo reference: 0000483R

Training Officer Regional, Goulburn RS2

Applications are invited from firefighters with at least 48 months service from the date of commencement as a recruit firefighter for the position of Training Officer Regional.

Inquiries: Kevin Tydsley, Team Leader Regional and Retained Training – 0439 421 851

Closing date: 23 March 2016

Taleo reference: 0000483R

Training Officer Regional, Tamworth RN3

Applications are invited from firefighters with at least 48 months service from the date of commencement as a recruit firefighter for the position of Training Officer Regional.

Inquiries: Kevin Tydsley, Team Leader Regional and Retained Training – 0439 421 851

Closing date: 23 March 2016

Taleo reference: 0000483R

Training Officer, Appliance Training Unit

Applications are invited from firefighters with at least 48 months service from the date of commencement as a recruit firefighter for the position of Training Officer Appliance Training Unit.

Inquiries: Leo McCrory, Team Leader Appliance Training Unit (02) 9318 4356

Closing date: 23 March 2016

Taleo reference: 000049F4

Training Officer, Initial Skills Training

Applications are invited from firefighters with at least 48 months service from the date of commencement as a recruit firefighter for the position of Training Officer Initial Skills Training.

Inquiries: Andrew Foster, Team Leader Initial Skills Training – 0417 419 875

Closing date: 23 March 2016

Taleo reference: 000049JA

Operator, Sydney Communications Centre

Applications are invited from officers holding the minimum rank of Qualified Firefighter and above for the role of Operator Communications Centre, Sydney.

Inquiries: RESCO Response Co-ordinator, Communications Centre, Sydney (02) 9318 4802

Closing date: 23 March 2016

Taleo reference: 000048W1

Command Liaison Officer

Applications are invited from firefighters holding the rank of Inspector, Leading Station Officer or Station Officer for the position of Command Liaison Officer in the Community Safety Division.

Note that to be eligible to apply, a Station Officer must have at least 24 months' service with FRNSW as a Station Officer and have been accepted onto the Leading Station Officer Program.

Inquiries: Michael Ollerenshaw, Manager Community Engagement Unit- 0409 129 647

Closing date: 23 March 2016

Taleo reference: 000049DM

Zone Commander Metropolitan North 2

Applications are invited from officers holding the rank of Superintendent for the role of Zone Commander MN2 at Wyong.

Inquiries: Chief Superintendent David Felton (02) 4907 4903

Closing date: 23 March 2016

Taleo reference: 000049F0

Promotions

Firefighter to Qualified Firefighter

301024	B Annabel	4 March 2015
900781	K Macorig	3 December 2015
903034	A Proust	11 February 2016
903138	K Hetherington	18 February 2016
903141	S King	18 February 2016
903149	M Riley	18 February 2016
903154	H Trick	18 February 2016
903320	T Cook	2 January 2015
903392	P Eagle	2 January 2015

Progressions

Senior Firefighter to Leading Firefighter

8237	S Bracht	10 November 2015
8512	B Wood	2 December 2015

Qualified Firefighter to Senior Firefighter

Correction

The notice of progression of 520317 R Buesnel from Qualified Firefighter to Senior Firefighter in the Commissioner's Orders 2015/17 should have read:

520317	R Buesnel	9 March 2015
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Re-appointments

6941	B Howe	18 January 2016	Senior Firefighter
7825	R Mason	18 January 2016	Senior Firefighter
8553	D Morgan	18 January 2016	Qualified Firefighter

RETAINED FIREFIGHTERS NOTICES

New Members appointed to Brigades

904643	G Parker	Quirindi	29 January 2016
904642	L Morgan	Narrabri	2 February 2016
904639	E Ross	Perisher Valley	3 February 2016
904641	B Ridley	Delroy	3 February 2016
904625	K Jonsson	Woolgoolga	8 February 2016
904626	J Ryan	Minmi	8 February 2016
904631	R Towse	Tumbarumba	8 February 2016
904646	C Streat	Narromine	8 February 2016
904630	M Tighe	Sawtell	15 February 2016
904652	K Spackman	Peak Hill	15 February 2016
904653	K Halls	Boorowa	16 February 2016
904655	E Hardwick	Coonamble	17 February 2016
904656	K Ramsay	Broken Hill South	18 February 2016

Transfers

521289	RetF R Holz	Lightning Ridge	to	Brewarrina	11 January 2016
902978	RetF L Forrest	Culcairn		Albury North	25 January 2016
901702	RetF M Klower	Jindabyne		Kempsey	4 February 2016
903249	RetF J McMaster	Peak Hill		Trangie	5 February 2016
902301	RetF A Coughran	Tenterfield		Kyogle	5 February 2016
902353	RetF T Mackay	Nambucca Heads		Macksville	5 February 2016
520226	RetF P MacBeth	Moss Vale		Broken Hill	6 February 2016
904407	RetF C Downing	Cobar		Warren	6 February 2016
902482	RetF D Poole	Walgett		Bowraville	4 February 2016

Separations

521806	RetF H Polsen	Wagga Wagga	27 March 2015
904067	RetF J Dawe	Young	9 December 2015
902463	RetF A Zarew	Batemans Bay	28 December 2015
900559	RetF A Sands	Deniliquin	1 January 2016
904166	RetF B May	Delroy	20 January 2016
521588	RetF T Willis	Glen Innes	26 January 2016
903793	RetF T McRae	Boggabri	26 January 2016
901201	RetF C Hansen	Richmond	27 January 2016
904182	RetF P Brisa	Bowral	27 January 2016
902236	RetF M Smithers	Young	31 January 2016
903257	RetF C Isles	Brewarrina	1 February 2016
265029	DCapt I Browne	Coonamble	2 February 2016
902282	RetF B Newton	Minmi	2 February 2016
903924	RetF D Huber	Morpeth	2 February 2016
904173	RetF J Breikopf	Doyalson	3 February 2016
903789	RetF M Gale	Urunga	5 February 2016

Retirements

522310	RetF H Pyle	Berrigan	20 January 2016
904213	RetF M Hughes	Bundanoon	28 January 2016

Transferred to Honorary List

265029	DCapt I Browne	Coonamble	3 February 2016
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Transferred to Honorary List

265029 DCapt I Browne

Coonamble

3 February 2016

ADMINISTRATION & TRADES STAFF NOTICES**Appointments**

Service No	Name	Position	Start Date
904596	A Wibawa	Management Accounting Officer	01 February 2016
904638	S Owen-Green	Motor Vehicle Officer	15 February 2016



Greg Mullins AFSM
Commissioner
24 February 2016